

Motion to Redact/Restrict Public Access ECF docket entry or Proof of Claim

A Motion to Redact/Restrict Public Access is filed when a party requests to have a document that is not in compliance with **Federal Bankruptcy Rule 9037- Privacy Protection** (containing personal identifying information: full disclosure of SSN, bank account numbers, etc.) restricted from public view.

Filer Action:

1. Docket the Motion to Redact/Restrict, with the redacted document added as an attachment, in CM/ECF using: Bankruptcy/ Motions/ Redact-Restrict Public Access. CM/ECF will prompt the user to determine if the motion will be heard. Please refer to Local Rule 9037-1 regarding noticing on the motion. CM/ECF will prompt if the document is a claim or pleading, please check which box applies. The motion is instantly restricted and related pleadings will be restricted automatically overnight.
2. After docketing the motion, docket the redacted version of the document that was deemed defective due to violation of LR 9037 and link to the Motion to Redact/Restrict. This document should be filed using the original event.
3. Prepare the Order Granting Motion to Redact/Restrict and upload it in CM/ECF. Relate the order to the Motion to Redact/Restrict. Once the order has been signed, the Motion to Redact/Restrict, as well as the attachment, will be viewable on the docket.

Things to Remember:

This procedure is for violations of Local Rule 9037 only.

A fee is required for filing a Motion to Redact/Restrict. Please refer to the fee schedule on the website for the current fee amount.

The redacted document will be filed twice; once with the Motion to Redact/Restrict, and separately on the docket thereafter.