U.S. BANKRUPICY COURT COURTWESTERN DISTRICT OF NC WESTERN DISTRICT OF NORTH CAROLINA

2001 DEC 14 P 3 31

In Re:

GERALDINE TREUTELAAR CROCKETT. CLERK by: KT

ORDER IN AID OF CASE ADMINISTRATION: CHANGES IN FILING PROCEDURES FOR NEW PETITIONS, SCHEDULES, STATEMENTS AND CHAPTER 13 PLANS & SCHEDULE DEFICIENCIES)

JUDGEMENT ENTERED ON DEC 1 4 2001

ADMINISTRATIVE ORDER REGARDING NEW PETITION FILING PROCEDURES

THIS CAUSE is before the Court to authorize the Clerk Of Court to establish practices & procedures regarding the filing, signing & verification of non-electronically filed petitions, schedules, statements and Chapter 13 plans & schedule deficiencies as follows:

It is hereby **ORDERED** that:

- Effective January 1, 2002, the court will require all 1. non-electronically filed petitions, schedules, statements as well as any schedule deficiencies pursuant to Federal Rules of Bankruptcy Procedure (FRBP) 1007 and 11USC §1321 to be filed with the court on a diskette in PDF format. In the event the filing is a Chapter 13, the plan is required to be in PDF format as a separate document on the diskette.
- In addition the court will require the first page of the 2. petition to accompany the diskette to receive the appropriate time/date stamp.

3. The filing of the diskette shall constitute the signature of the attorney and debtor(s);

Further pursuant to the Administrative Order dated July 31, 2001, the filing of a diskette will not relieve the attorney the continued responsibility of maintaining all originally signed documents as set forth in the order.

The Administrative Guide is hereby amended to include instructions for items set forth in this order,

George R. Glodges

Chief United States Bankruptcy Judge

Craig Whitley

United States Bankruptcy Judge