

## Bankruptcy Docket Event Flowchart

**CM/ECF Main Menu>Various Docket Event Categories>Select Bankruptcy Option or Rest Mouse Over Bankruptcy Option >**the drop-down menu expands further displaying a second level of docket event categories> **Select Available Events>** Start typing to find another event. Hold down Ctrl to add additional items.

### **Answer/Response**

**Available Events** (click to select events)

1. Answer to Involuntary Petition
2. Response – **Select this event if you are Responding or Objecting to an Event already filed with the court.**

### **Appeal**

**Available Events** (click to select events)

1. Addendum to Record on Appeal
2. Appellant/Appellee Designation
3. Certification of Direct Appeal to Court of Appeals
4. Cross Appeal (fee)
5. Election to Appeal
6. Joint Certification to Court of Appeals
7. Leave to Appeal
8. Notice of Appeal (fee)
9. Notice of Docketing Record on Appeal
10. Objection to Referral to BAP
11. Petition Requesting Direct Appeal
12. Statement of Issues on Appeal
13. Supplemental Statement Re: Certification of Direct Appeal
14. Transmittal Memorandum (BAP)
15. Transmittal of Complete Record on Appeal
16. Transmittal of Record for Preliminary Hearing

## **Motions/Applications/Objections**

### **Available Events** (click to select events)

1. Abandon Property (fee)
2. Abstention Under Section 305
3. Administrative Expenses
4. Appear Pro Hac Vice (fee)
5. Appoint Chapter 11 Trustee
6. Approve Settlement
7. Assume/Reject
8. Avoid Lien
9. Bifurcate/Split (fee)
10. Certification of Direct Appeal
11. Change Division
12. Compensation
13. Consolidate Cases
14. Continue/Cancel Meeting of Creditors
15. Continue/Reschedule Hearing (ExParte)
16. Convert Case (fee)
17. Deem Mortgage Current Or Paid In Full
18. Delay Discharge
19. Deposit Funds to Registry
20. Determine Final Cure and Payment re Rule 3002.1
21. Determine Lien Satisfied
22. Determine Mortgage Fees and Expenses
23. Determine Status of Mortgage Claim Rule 3002.1(f)(1)
24. Determine Validity of Payment Change
25. Determine/Set Value of Property
26. Discharge
27. Dismiss
28. Employ Professional/Attorney
29. Exclude Conduit Payment
30. Exemption
  - Select Exemption from:
    - Credit Counseling,
    - Financial Management Course
    - Means Test
31. Expunge
32. Extend:
  - Time to Appeal
  - Time for Credit Counseling
  - Time to File Missing Schedules and Statements
  - Time to Object to Discharge-Dischargeability
  - Time to Object to Exemption Elections
  - The Exclusivity Period
  - Time to Request Transcript Redaction
  - The LMM Period

- Other
- 33. Hardship Discharge
- 34. Impose Automatic Stay
- 35. In forma pauperis
- 36. Increase Assurance Payment
- 37. Incur Debt
- 38. Interpleader Deposit (28 U.S.C Section 1335)
- 39. Interpleader Disbursement (28 U.S.C Section 1335)
- 40. Jointly Administer Cases
- 41. Loan Modification
  - Loan Modification Management
  - Termination of Loan Modification Management
  - Trial Loan Modification
  - Final Loan Modification
  - Substitution for Loan Modification Management Creditor
  - Extension of LLM Period
- 42. Moratorium
- 43. Motion for Post-Recognition Relief under Section 1521 and/or 1507
- 44. Motion for Provisional Relief under Section 1519
- 45. Motion for Waiver of Credit Counseling
- 46. Motion to Modify Plan
- 47. Objection
  - Select Objection to:
    - Claim
    - Confirmation,
    - Disclosure Statement,
    - Exemptions,
    - Professional Fees,
    - Valuation of Collateral,
    - Referral to BAP,
    - Other Document – see Note

**Note: Do not select Other Document if objecting to an Event. Go to Answer/Response and Select Response.**

- 48. Objection To Discharge -
- 49. Objection to Post-Recognition Relief under Section 1521 and/or 1507
- 50. Objection to Provisional Relief under Section 1519
- 51. Objection to Recognition under Section 1519
- 52. Other
- 53. Pay Filing Fees in Installments (ExParte)
- 54. Pay Unclaimed Funds
- 55. Preliminary Injunction
- 56. Prohibit Use of Cash Collateral
- 57. Reaffirmation
- 58. Reconsider/Rescind/Set Aside/Vacate
- 59. Redact/Restrict Public Access

60. Redeem
61. Relief from Stay (fee)
62. Reopen
63. Sanctions
64. Seal
65. Sell (fee)
  - o Select Motion to Sell:
  - o Use, sale, or lease of property 363(b)
  - o Free and Clear of Liens 363(f)
  - o Other
66. Shorten Notice (ExParte)
67. Substitute Collateral
68. Substitute Counsel
69. Termination or Absence of Stay
70. Transfer Case to Another District
71. Turnover
72. Use Cash Collateral
73. Waive 341 Meeting Appearance
74. Withdraw Reference (fee)
75. Withdraw as Attorney

## **Notices**

### **Available Events** (click to select events)

1. Address Change
2. Bifurcation (fee)
3. Commencement of Case (Chapter 15)
4. Court's Intention to Communicate
5. Debtor Electronic Noticing
6. Default Pursuant to Consent Order
7. Disinterest
8. Foreign Representative's Intent to Commence Case
9. Hearing
10. Notice of Deposit of Unclaimed Funds
11. Notice of Intent to Request Transcript Redaction
12. Notice of Substantial Consummation- Sub V
13. Opportunity for Hearing
14. Other Document
15. Override of Preferred Address
16. Request for Notice/Appearance
17. Take Deposition
18. Transfer of Claim

19. Voluntary Conversion (fee)
20. Voluntary Dismissal
21. Withdraw/Substitute Counsel
22. Withdrawal of Claim
23. Withdrawal of Document
24. Withdrawal of Notice of Payment  
Change
25. Withdrawal of Notice of Post  
Petition Mortgage Fees
26. Withdrawal of Objection to Claim
27. Withdrawal of Transfer of Claim

**Other**

**Available Events** (click to select events)

1. Affidavit
2. Amended Document
3. Balance Sheet
4. Ballot(s)
5. Brief
6. Cash Flow Statement
7. Certificate of Credit Counseling
8. Certificate of Service
9. Certificate of Service of Tax Information
10. Ch 13 Calculation of Disposable Income Form 22C-2
11. Ch 7 Means Test Calculation Form 22A-2
12. Chapter 11 Disclosure Statement
13. Chapter 15 List
14. Corporate Ownership Statement
15. Creditor Matrix – If amended, select “This is an amendment to the creditor matrix.”
16. Cure of Residential Judgment
17. Debtor's Rebuttal of Presumption of Abuse
18. Decision Commencing Foreign Proceeding
19. Domestic Support Obligations
20. Employee Income Records
21. Exemption from Presumption of Abuse 22A-1
22. Exhibit(s)
23. Exigent Circumstances re: Credit Counseling
24. Expenses Re: FVPS
25. Final Report and Account (Chapter 11)
26. Final Report and Account -SubV
27. Financial Management Course
28. Findings of Fact & Conclusions of Law
29. Intent to Cure Default
30. LMM Miscellaneous

**Select a LLM Item:**

- Certification of LMM Eligibility and Readiness
  - Supplemental Fee Agreement
  - Certificate of Non-Compliance
  - Permanent Loan Modification Supply
  - Final Report
31. Ombudsman Report
  32. Operating Report (Chapter 11)
  33. Other Document – Select only if no other docketing event is applicable.
  34. Periodic Report on Related Entities 2015.3
  35. Plan
  36. Post-Confirmation Report
  37. Pre-Status Conference Report
  38. Presumption of Undue Hardship
  39. Protection of Property from Damage
  40. Quarterly Fee Statement (Chapter 11)
  41. Reaffirmation Agreement
  42. Reaffirmation Disclosure Statement
  43. Release From Active Duty
  44. Report of Mediator
  45. Report of Substantial Consummation
  46. Representation of Ability to Pay
  47. Request Tax Documents
  48. Request for fee due for installment payments
  49. Rescission of Reaffirmation Agreement
  50. Rule 1019 Report
  51. Schedules and Statements – If applicable, select “Document(s) are being Amended.”
  52. Small Business Designation
  53. Statement in Support of Reaffirmation Agreement
  54. Statement of Compliance
  55. Statement of Financial Affairs for Non-Individuals
  56. Statement of Good Faith
  57. Statement of Operations
  58. Stipulation
  59. Summary of Ballots
  60. Summons Service (involuntary)
  61. Tax Documents -
  62. Temporary Exclusion from Means Test
  63. Unclaimed Funds Supporting Documentation
  64. Update EOUST Stats

**Open BK Case (Involuntary)**

**Open BK Case**

**Upload BK Case**

### **Creditor Maintenance**

Enter individual creditors  
Upload list of creditors file

### **Claim Events**

#### **File Claims**

- Select a Creditor
- Add a Creditor

If Amended Claim, Remember to Enter information under Amends Claims #.

### **File Claim Supplements (Rule 3002.1)**

1. Notice of Mortgage Forbearance
2. Notice of Mortgage Payment Change
3. Notice of Postpetition Mortgage Fees, Expenses, and Charges
4. Proof of Claim Attachment 300©(1) and (d)
5. Response to Motion to Determine Final Cure and Payment of Mortgage Claim Rule 3002.1(g)(4)
6. Response to Trustee's Notice of Disbursements Made
7. Transfer of Claim
8. Withdrawal of Notice of Payment Change
9. Withdrawal of Notice of Post Petition Mortgage Fees
10. Withdrawal of Transfer of Claim

### **Claim Actions**

**Available Events** (click to select events)

1. Notice of Mortgage Forbearance
2. Notice of Mortgage Payment Change
3. Notice of Postpetition Mortgage Fees, Expenses, and Charges
4. Proof of Claim Attachment 300©(1) and (d)
5. Response to Motion to Determine Final Cure and Payment of Mortgage Claim Rule 3002.1(g)(4)
6. Response to Trustee's Notice of Disbursements Made
7. Transfer of Claim
8. Withdrawal of Notice of Payment Change
9. Withdrawal of Notice of Post Petition Mortgage Fees
10. Withdrawal of Transfer of Claim

### **Statement of SSN – Form 121**

Text-only entry required. (No PDF image is to be attached.)

**Upload Proposed Order**

Enter information:

Case Number

Select Relate to Document

Order Type:

- Ex Parte
- Amended
- Consent
- Hearing Held
- No Protest
- Entry of Default
- Default Judgment
- Other

File to Upload – Browse and attach

Note: You can only upload files with a .pdf extension. If you use Adobe Acrobat Writer version 3 or 4 to convert orders to pdf, your orders should be prepared using the Courier, Helvetica, or Times New Roman font (regular, bold, italic, and bold italic). If you use Adobe Acrobat Writer version 5, your orders should be prepared using the Arial, Courier, or Times New Roman font (regular, bold, italic, and bold italic). Other fonts will not process correctly through the court's noticing center. Do not attached scanned proposed order.

Select Next to Submit order.