

This form is required for full participation in the Case Administration/ Electronic Case Files (CM/ECF) system of the United States Bankruptcy Court for the Western District of North Carolina. An ECF User may file documents electronically with the court through the Internet, in accordance with the CM/ECF administrative procedures adopted by the court and other applicable statutes and rules.

The WDNC Bankruptcy Court acknowledges training received through other districts. Therefore, if the attorney, or staff member of the law firm has received training in another court, they are not required to attend CM/ECF training in the WDNC. The submission of this Registration form will allow live access to the WDNC CM/ECF system.

Statement Of Responsibility for Attorney's To Allow Staff To File Documents Electronically

As the attorney responsible for all filings in my cases, I understand that I have allowed my staff to receive the CM/ECF training and have not received the same training. I have elected to proceed with electronic filing of documents by my staff without the ability to supervise the actual data input. I agree that I will take full responsibility and liability for the work of my staff in filing the documents through the CM/ECF system. This includes financial responsibility for any loss due to errors or omissions, damages or misuse of the system by my staff.

____ I agree to the Statement of Responsibility

Uniform Log In Option

CM/ECF and PACER have become indispensable tools for the federal court system. To continue to offer superior service, the judiciary is in the process of creating a next generation system of CM/ECF, and recently completed a comprehensive PACER assessment. These efforts have opened the dialogue between the courts and our users, who have expressed the desire to reduce the number of log in names and passwords that are required to access our systems. North Carolina wants to address this top-rated issue. The Bankruptcy Courts in the Western, Middle and Eastern Districts of North Carolina collaborated to develop a new log in structure, that will allow users to have the same log in and password in each district. In addition, it is possible to link your PACER login to your CM/ECF account. If you wish to take advantage of this opportunity, please contact the CM/ECF help desk staff in each district to have your log in information updated.

____ I would like to participate in the Uniform Login Program

First Name:

Middle:

Last Name:

Generation:

Bar ID:

State:

Firm Name:

Mailing Address:

City:

State:

Zip:

Telephone Number:

Fax Number:

E-Mail Address:

Name of Court Where ECF Training took place:

By submitting this training registration form, the attorney agrees to abide by the following rules:

1. This system is for use only in cases designated by the U.S. Bankruptcy Court for the Western District of North Carolina.
2. Each attorney desiring to file pleadings or other documents electronically must complete and submit an Attorney Registration Form.
3. I will not permit my login and password to be used by anyone who is not authorized to do so. I shall take steps to prevent such unauthorized use, and I shall be fully responsible for the use of the login and password whether authorized or unauthorized. If authorization to use a login and password is withdrawn (e.g., when a staff member terminates employment) or if unauthorized use of a login and password is suspected, I will update and activate a new password to use in the CM/ECF system. I will also notify the court immediately upon learning of any unauthorized use.
4. Pursuant to Federal Rule of Civil Procedure 11, Federal Rule of Bankruptcy Procedure 9011, every pleading, petition, written motion, and other paper (except lists, schedules, statements or amendments thereto) shall be signed by at least one attorney of record. Use of my ECF user login and password constitutes my signature on an electronically filed document for all purposes, including those under Rule 9011, 28 U.S.C. § 1746 and Local Bankruptcy Rule 5005-1(b), and shall have the same force and effect as if I had affixed my signature on a paper copy of the document being filed.
5. Registration as a Filing User constitutes: (1) consent to receive notice electronically and waiver of the right to receive notice by first class mail pursuant to Federal Rule of Civil Procedure 5(b)(2)(D), Federal Rule of Bankruptcy Procedure 7005, 9006(f), 9022 and Local Rule 5005-1(e); (2) consent to electronic service and waiver of the right to service by personal service or first class mail pursuant to Federal Rule of Civil Procedure 5(b)(2)(D), 6(e) and 77(d) Federal Rule of Bankruptcy Procedure 7005, 9006(f), 9022 and Local Rule 5005-1(e) except with regard to service of a summons and complaint. Waiver of service and notice by first class mail applies to notice of entry of an order or judgment.
6. I understand that by making application for training and obtaining a password, I agree to abide by all Local and Federal Rules.
7. I understand that the submission of this registration constitutes my signature pursuant to Local Rule 5005-1(b).

Dated: _____ Name of Registrant _____

Please send completed registration form to : ecf_reg@ncwb.uscourts.gov

If it is not possible to email the form, it can be mailed to :

US Bankruptcy Court – NCWB
401 W Trade Street, Room 111
Charlotte, NC 28202